

Women's Commission Meeting Agenda
Hosted via Hybrid (In-person and Zoom)
Wednesday, April 24th, 2024
6:00 PM

Attendees: Kionne, Candace, Gab, Sarasi, Ana, Carolyn; Rachel, Miriam, Tevis, Stephany, Robin, Ciarra,
Staff: Sruthi Surendran, Roland, Chris Amberger, Caron Watkins

- I. Welcome and call to order at 6:24
- II. Moment to center
- III. Approval of Minutes from April 3rd meeting – approved at 6:26.
- IV. Sruthi Introduction and Staff Updates
 - a. Director Dana Moore has moved on to a new role as the Senior Advisor to the Mayor for the Key Bridge Incident. We are grateful to her for all of her work in standing up and supporting the Women's Commission. She will be succeeded by Caron Watkins, an excellent leader who comes to us from the Mayor's Office. Caron has extensive experience in equity and operations, and she will make sure that we don't miss a step. Please join us in welcoming Caron.
 - b. Khadeja Farahmand who served as the OECR Chief of Staff will also be transitioning to the Law Department. We will miss her kindness and support but are excited for her new journey. Khadeja is also graduating from law school this month, so we share our congratulations with her for that as well.
 - c. Prior to departing, Director Moore has established the Women's Commission Division in the Office of Equity and Civil Rights and changed Jill's title to Chief of the Women's Commission Division. Jill is so excited to continue the critical work of our awesome Commission.
 - d. Jill is taking a leave of absence from April 22- May 22, in the meantime Sruthi will serve as her main point of contact until her return so please feel free to touch base with me in the interim.
 - e. Civil Rights Week planning continues for OECR. If you have any ideas of events you would like to see from the Women's Commission, please let us know.
 - f. Inform Women, Transform Lives grant: Work is kicking off! Members of the Health Department Family Caregiver Program team will join us for the June meeting to update us and explain how members of the WC can get involved in the project.
 - g. The Civic Innovators project will also be kicking off on Friday 4/26. This project is grounded in our mandate to create a referral network, and seeks to bring pro bono business and tech expertise to the City's Charmcare referral network to make it as seamless and effective as possible. Stay tuned, as the Women's Commission may soon be tapped to help us develop focus groups and user experience profiles in the coming weeks.
 - h. Morehead Cain interns will be arriving on 5/21. Stay tuned for details on the welcome event so that you can meet our awesome interns! They will be working to develop programming to help women in Baltimore access preventative health services.
 - i. Applicants to fill Kim Haven's spot on the commission are being interviewed, and the office's recommendation will be submitted to the committee soon.

- V. Chris Amberger from Ethics discussed the Financial Disclosure form/process.
 - a. All members of the commission must complete the disclosure.
 - b. Deadline is April 30th
 - c. Reach out to Chris directly via email if you have any questions
(Chris.Amberger@baltimorecity.gov)
- VI. Subcommittee Reports (2 minutes each)
 - a. Referrals: no update
 - b. Forum for Amelioration: no update
 - c. Advice and Counsel: April meeting was skipped in lieu of reading up on the 5 priority bills. Information on what passed during the past legislative session will be emailed out to the commission.
 - d. Workforce Monitoring: chair selected (Tevis), meeting this week (, and working to reach out to DPW and DHR as first priority.
 - e. Monitoring Boards and Commissions: no meeting in April, next meeting is May 6th.
 - f. Research and Education: questions sitting with Jill in order to build a more concrete trajectory for subcommittee goals. Follow-up with Sruthi.
 - g. Evaluate Policies and Programs: no update
- VII. New Business
 - a. Next Meeting: Wednesday, May 29th.
 - b. Transition: Miriam will likely lead the next meeting.
- VIII. Open Discussion:
 - a. Feedback on social media posts for the WC.
 - b. Feedback that Instagram links aren't user friendly and staff will look into the linktree option vs. the QR code.
 - c. Caron Watkins introduced herself as the Interim Chief Equity Officer.

VIII. Adjournment at 7:36pm